

Name: Commissioner Anne Castro
Location: Washington, DC
Purpose: FAA Meeting

IRS Pub 1542 **M&IE**
 \$71.00 (obtain from Per diem form on City's Intranet)

	6/7/2012	6/8/2012	Total Est Exps
Meal Provided:			
Per Diem	\$ 53.25	\$53.25	\$ 106.50
Lodging	258.61		258.61
Gas/Tolls/Parking	60.00	60.00	120.00
Conf Fees			-
Airfare/Car Rental	259.60		259.60
			\$ 744.71

*** Travel day**

per diem reductions

Breakfast (B) 15% **\$10.65**
 Lunch (L) 35% **\$24.85**
 Dinner (D) 50% **\$35.50**


Lottier, Christine

From: Expedia Travel Services [usmail@expediamail.com]
Sent: Tuesday, May 29, 2012 1:49 PM
To: Lottier, Christine
Subject: Expedia travel confirmation - Jun 07, 2012 - (Itin# 146781286815)

Travel Confirmation

Thank you for booking your trip with Expedia. This email is your receipt for the travel item(s) you just booked.

Remember that you can always [view your itinerary online](#) for the most up-to-date information.

 Flight: Fort Lauderdale to Washington Traveler name: Anne Mcmanus Castro Fort Lauderdale (Fort Lauderdale - Hollywood Intl.) to Washington (DCA) 06/07/12 7:00 AM - 9:26 AM US Airways 986 Washington (DCA) to Fort Lauderdale (Fort Lauderdale - Hollywood Intl.) 06/08/12 2:59 PM - 5:28 PM US Airways 1715 additional fees for checked baggage or other optional services	Total ticket cost: \$221.39 Taxes & Fees: \$38.21
	Airfare total: \$259.60

Special requests

Free and special meals are not available on many flights.


[View your itinerary](#) for complete and up-to-date trip details, or to make changes online.

Customer Support


Itinerary number: 146781286815

If you have questions about your reservation, fill out our [itinerary assistance form](#). We'll respond within 24 hours. For immediate assistance call Expedia.com at 1-877-261-3523 and have the itinerary number ready.


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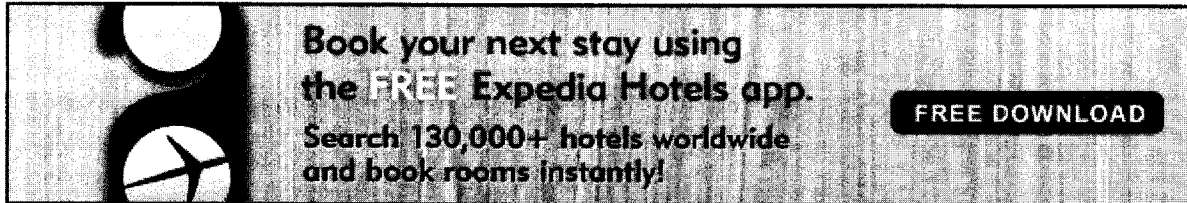
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(EMID: ETM_PC_1.0_X_X_X_EN_1)(MD: 20120529114815)(ETID: 543174)

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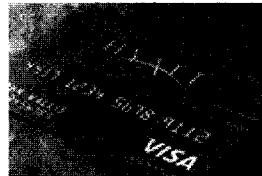
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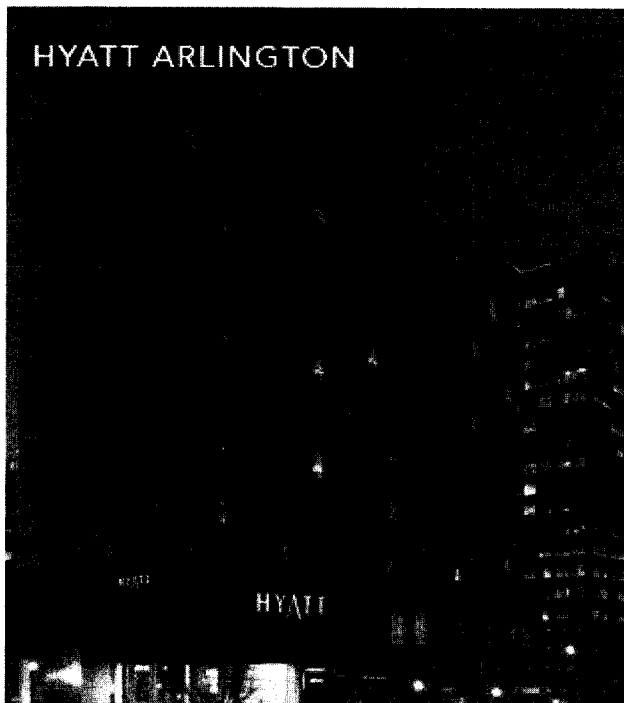
ADDITIONAL RESERVATION DETAILS

GUEST NAME: ANNE CASTRO

Lottier, Christine

From: Hyatt Arlington At Key Bridge Rosslyn [Concierge@HyattE-Concierge.com]
Sent: Tuesday, May 29, 2012 2:12 PM
To: Lottier, Christine
Subject: Hyatt Arlington At Key Bridge Rosslyn - Update - ANNE CASTRO - 6/7/2012 - 5785203

Hyatt E-Concierge | Customer Service | Hotel Website | Print E-Mail | View Online

**RESERVATION CHANGE**

CONFIRMATION NUMBER: 5785203

CHECK-IN DATE: Thursday, June 7, 2012
HOTEL CHECK-IN TIME: 15:00

CHECK-OUT DATE: Friday, June 8, 2012
HOTEL CHECK-OUT TIME: 12:00

Hyatt Arlington At Key Bridge Rosslyn
1325 Wilson Blvd
Arlington, VA 22209 US
Tel: 703-525-1234 Fax: 703-908-4790

[CHANGE RESERVATION](#)

[HOTEL INFORMATION](#)

[MAPS & DIRECTIONS](#)

ANNE CASTRO,
MEMBERSHIP NUMBER: 512238829H
 GOLD MEMBERSHIP

Greetings from Hyatt Arlington At Key Bridge Rosslyn.

Your reservation at Hyatt Arlington At Key Bridge Rosslyn has been changed. Details of your reservation are provided below. Create a memorable vacation experience by confirming in-room amenities, activities, and more by using Hyatt E-Concierge.

We look forward to welcoming you on your Thursday, June 7, 2012 arrival.

Warmest Regards,

Hyatt Arlington At Key Bridge Rosslyn Team

WELCOME TO HYATT E-CONCIERGE

NUMBER OF ADULTS: 1
NUMBER OF CHILDREN: 0

NUMBER OF ROOMS: 1

ROOM(S) BOOKED: 2 DBL PREMIUM

ROOM DESCRIPTION: 2 Double Grand Beds:City view:300 sq ft.

NIGHTLY RATE PER ROOM:

June 7 - 235.10 US DOLLARS

RATE INFORMATION: AAA BREAKFAST RATE - Rate extended to members of AAA Motor Club.

TYPE OF RATE: AAA BRKFST RATE

CANCELLATION POLICY: CANCEL BY 3PM EST 24 HOURS PRIOR TO ARRIVAL

Changes to the dates of stay, number of guests per room or number of rooms confirmed will be subject to current pricing which may be different than previously confirmed rates.

PREFERENCES: CONFIRMED NON-SMOKING RM, CXL POLICY ADVISED

Your preferences have been submitted with your reservation and are subject to hotel availability.

ADDITIONAL TAX & SERVICE CHARGES

GUARANTEED BY: VISA GUARANTEE

10.00% tax

As a valuable Hyatt guest, you will also receive an arrival reminder notice. If you wish to unsubscribe from receiving reminder e-mails for confirmed reservations, please [click here](#). If you have opted-out on a previous confirmation, please disregard this message.



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Table 4. (Effective October 1, 2011 – September 30, 2012) (Continued)

Per Diem Locality				Computing Maximum Rate		
State	Key City ²	County and/or Other Defined Location ^{3,4}	Effective Dates	Maximum Lodging Rate	M&IE Rate	Maximum Per Diem Rate
DC	District of Columbia	Washington, DC (also the cities of Alexandria, Fairfax, and Falls Church, and the counties of Arlington and Fairfax, in Virginia; and the counties of Montgomery and Prince George's in Maryland) (see also Maryland and Virginia)	1/1 - 2/29	\$183	\$71	\$254
			3/1 - 6/30	224	71	295
			7/1 - 8/31	169	71	240
			9/1 - 10/31	226	71	297
			11/1 - 12/31	183	71	254
DE	Dover	Kent	1/1 - 4/30	77	46	123
			5/1 - 9/30	90	46	136
			10/1 - 12/31	77	46	123
	Lewes	Sussex	1/1 - 6/30	83	46	129
			7/1 - 8/31	122	46	168
		9/1 - 12/31	83	46	129	
Wilmington	New Castle	All year	114	56	170	
FL	Altamonte Springs	Seminole	1/1 - 3/31	82	61	143
			4/1 - 12/31	77	61	138
	Boca Raton, Delray Beach, Jupiter	Palm Beach	1/1 - 4/30	118	71	189
			5/1 - 12/31	84	71	155
	Bradenton	Manatee	1/1 - 4/30	97	56	153
			5/1 - 12/31	80	56	136
	Cocoa Beach	Brevard	All year	99	51	150
	Daytona Beach	Volusia	1/1 - 1/31	82	51	133
			2/1 - 7/31	101	51	152
			8/1 - 12/31	82	51	133
	Fort Lauderdale	Broward	1/1 - 3/31	164	71	235
			4/1 - 5/31	137	71	208
			6/1 - 9/30	101	71	172
			10/1 - 12/31	124	71	195
	Fort Myers	Lee	1/1 - 4/30	115	56	171
			5/1 - 12/31	85	56	141
	Fort Walton Beach, DeFuniak Springs	Okaloosa, Walton	1/1 - 2/29	77	51	128
			3/1 - 5/31	121	51	172
			6/1 - 7/31	154	51	205
			8/1 - 10/31	109	51	160
11/1 - 12/31			77	51	128	
Gainesville	Alachua	All year	90	51	141	
Gulf Breeze	Santa Rosa	1/1 - 2/29	97	51	148	
		3/1 - 5/31	117	51	168	
		6/1 - 8/31	128	51	179	
		9/1 - 12/31	97	51	148	
Jacksonville, Jacksonville Beach, Mayport Naval Station	Duval, Nassau	All year	80	51	131	
Key West	Monroe	1/1 - 1/31	190	71	261	
		2/1 - 4/30	221	71	292	
		5/1 - 11/30	150	71	221	
		12/1 - 12/31	190	71	261	
Kissimmee	Osceola	1/1 - 5/31	79	46	125	
		6/1 - 12/31	77	46	123	
Lakeland	Polk	All year	82	46	128	